**Project Narrative**

**Project Narrative Template:** Blue text provides additional guidance and should be deleted before submission. The Project Narrative can be a maximum of seven pages (including cover page) using 12-point font and 1-inch margins. Any content over seven pages will not be considered by reviewers.

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| **Project Title:**  **State of Focus:**  **Total Budget Request:** | |
| **Lead Technical Contact:**  Name and title  Organization  Email  Phone  Full Address | **Lead Administrative Contact:**  Name and title  Organization  Email  Phone  Full Address |
| **Project Partner Organizations:** | |
| **Pending funding or support from DOE for this project:** List the amounts, program names, and date of award (or date of application if pending) for any pending or awarded funding | |
| **Total Project Budget:** There is no federally required cost share, so this may be the same as the Total Budget Request (above) if there is no other funding support | |
| **Confidentiality statement (optional):** | |

Application Abstract/Summary (250-word max): Briefly describe the objectives, substantive activities and measurable outcomes of the proposed effort. Identify key risks to achieving outcomes as well.

**Project Description and Objectives (4-page limit for sections a through e)**

a. Background: in approximately 500 words or less, describe the current state of planning, review, and permitting of critical transmission lines (100 kV or greater) under the entity’s jurisdiction. What are the key considerations that inform the scope and approach of the project as it relates to accelerating and improving transmission planning, siting and permitting, or other transmission development efforts within the entity(ie)’s jurisdiction? What issues will the proposed activities address (improve planning, streamline siting and permitting, enhance or expand transmission activities, increase state or local capacity on transmission issues)?

b. Technical approach: Describe the proposed activities for the 12-month award period and expected measurable outcomes. Include, where relevant, a description of the innovative approach proposed for (1) coordinating across jurisdictions or regions, (2) standardizing application requirements or review processes across jurisdictions or regions, (3) informing and engaging with potentially impacted communities and stakeholders, (4) streamlining or otherwise strengthening siting and permitting processes, and/or (5) documenting, or otherwise enhancing or expanding transmission-related activities other than siting and permitting, such as engaging in transmission planning, establishing mechanisms for funding or financing support for transmission efforts, developing new transmission-focused government organizations, or pursuing coordination among entities within the State or with other States. If the application includes partnerships with other jurisdictions, or with an 3rd party convenor, describe the key roles and responsibilities for the activities for each entity.

c. Impact, Risks and Mitigation: Briefly describe how a TAG award will have a beneficial and additive effect on the proposed activities. Describe project risks, for example convening timelines or public input expectations, and proposed remedies.

d. Qualifications of project team: Identify key entities and personnel, including the lead performer, participating in the project and describe their experience, capabilities, expertise, responsibilities, and relevant resources in transmission planning or siting. Qualifications of the project team should include a demonstration of project team’s ability to successfully execute similar projects. If the application includes partnerships with other jurisdictions, or with an 3rd party convenor, describe the relevant qualifications of those entities and personnel as well. Projects with partners must include letters of support in the additional documentation.

**Project Workplan and Budget (2-page limit)**

In the table below, describe the major tasks to be performed throughout the course of the project, including expected milestones, duration, and budget for each task. Task 1 is the same for all applicants. Applicants should provide at least one milestone per quarter and estimate the budget required.

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| **Task** | **Budget** |
| **Task 1.**  Kickoff meeting between DOE and performer  **Milestone**: Establish the team, timeline, and next steps  **Expected Duration: Day 1** |  |
| **Task N:** Description of activities performed under task  *e.g., Foundational components of the program are set up, such as partnerships are formalized, the impact measurement plan is finalized, etc.*  **Milestone(s):** A milestone should demonstrate a technical achievement (e.g., major outcome or deliverable) rather than simply completing a task. SMART milestones should be Specific, Measurable, Achievable, Relevant, and Timely. *e.g., signed letters of commitment, measurement plan is submitted, etc.*  **Expected Duration:** e.g., M1-M12 – M refers to month and M1 is the first month when project activities start. | $ |
| **Task 2:**  **Milestone(s):**  **Expected Duration:** |  |
| **Task 3:**  **Milestone(s):**  **Expected Duration:** |  |
| \*Add additional rows as necessary | [TOTAL BUDGET] |