

U.S. Department of Energy BUILT Nonprofits Grant

*This document lists the content of the application form for this opportunity. Applications **must** be submitted via the TechWerx website.*

Main POC

Main POC First Name:	
Main POC Last Name:	
Main POC Email:	
Main POC Phone Number:	

Alternate POC

Alternate POC First Name:	
Alternate POC Last Name:	
Alternate POC Email:	
Alternate POC Phone Number:	

Organization

Organization Name:	
Organization Street Address:	
Organization City:	
Organization State:	
Organization Zip Code:	
Organization Website:	
Organization Brief Description: <i>(2000-character limit, ~300 words)</i>	
Organization Twelve Digit Universal ID Number (UEID): <i>Note: To learn more about UEID, please visit www.sam.gov.</i>	

The organization is:

- Minority owned (at least 51%)
- Women owned (at least 51%)
- Veteran owned (at least 51%)
- Small Business Administration-qualified HUBZone business or Section 8(a) Business Development program participant
- Minority Serving Institutions (MSIs) or Historically Black Colleges and Universities (HBCUs) (at least 51%)
- Tribal Entity (at least 51%)
- None of the Above

Note: Minority owned business is defined as a business of which not less than 51% is owned by one or more individuals who are: (A) citizens of the U.S.; and (B) Asian American, Native Hawaiian, Pacific Islander, African American, Hispanic, Puerto Rican, Native American, or Alaska Native.

To receive a minority owned certification from the National Minority Development Council and regional affiliates please visit [here](#). To receive a minority owned certification from the Small Business Administration Disadvantaged Business with SAM.gov, please visit [here](#).

To receive a women owned certification from the Women Business Enterprise National Council, please visit [here](#). To

receive a women owned certification from the Small Business Administration, please visit [here](#).

To receive a veteran owned certification from the Small Business Administration, please visit [here](#).

To see if you qualify for the HUBZone program, please visit [here](#). To certify as a Section 8(a) business, please visit [here](#).

Organization mission: (Please select the option that best aligns with your primary mission.)

- Community Development
- Social Justice/Civic
- Education
- Industry
- Health and Human Services
- Youth Development
- Environment
- Arts and Culture
- Religious Institution

Are you located in and/or serve a Justice40 Disadvantaged Community? [Refer to this map.](#)

- Located in a DAC
- Serving a DAC
- Neither

Please specify which demographics your nonprofit serves (e.g., age, gender identity, income range, race/ethnicity, etc.).

Eligibility

Are you a 501(c)(3) nonprofit?

(990 or other equivalent documentation will be required later in the application)

- Yes / No

Does your organization own and operate the building?
(documentation will be required later in the application)

Yes / No

Are you applying for an improvement in an existing building?

Yes / No

Improvement

For which energy efficiency upgrade project(s) would you like to apply? (Select all that apply)

- Insulation
- Energy-efficient lighting
- HVAC upgrades to existing system
- Weather sealing and duct sealing
- Energy-/water-efficient appliances and equipment
- Windows and doors retrofit and replacement
- Electric appliances
- Energy-efficient commercial kitchen equipment
- Roof repair or replacement with insulation
- Electrical system upgrades

Note: This funding is limited to the list of projects provided. A more detailed description of each project type is included in the [Opportunity Page](#). Upgrades must be tied directly to energy savings.

Building Assessment: Provide a justification for the energy improvement.

Building Assessment may be in the form of a building energy audit, [BETTER Report](#), energy modeling analysis, or equivalent to be uploaded later in the application.

Energy impacts

What are the estimated annual energy savings anticipated from the requested improvement(s)?
(percentage or kWh)

What are the estimated annual greenhouse gas emissions reduction savings?
(percentage or CO₂e)

What are the estimated annual energy cost savings anticipated from the requested improvements?

How do you plan to measure and verify the savings? Please specify if you will use a specific tool (e.g., [Energy Star Portfolio Manager](#)).

Budget

What is the total funding requested from DOE? Note: Grants cannot exceed \$100,000.

This grant has a 20% cost share requirement. Please state how you plan to fulfill this cost share requirement (e.g., internal capital, in-kind personnel hours, donated equipment, etc.)

Provide a justification of the funding amount requested, including estimated materials and installation costs.

Justification may again reference bids, building energy audit, [BETTER Report](#), or energy modeling analysis to be uploaded later in the application.

Project Narrative

Project overview: Please describe the energy improvement(s) and objectives for the proposed project, including workplan, timelines, and the team who will work on the project(s).

Note: BUILT Nonprofits upgrades should be purchased, installed, and analyzed for energy savings within 12 months of the award. Concise quarterly updates to DOE will be required. Projects may request a no-cost time extension for an additional 6 months if needed. (2000 character limit, ~300 words)

Statement of Need: Please describe the impact that DOE funding will have on the nonprofit building and community served. Why do you need this energy improvement? Why can it not be funded wholly through other sources? What impact will this have on the community served?

Community benefits: Please describe how the energy savings from this grant will be translated to support your organizational health and the community you serve.

Do you anticipate leveraging this grant to secure additional funding?

Yes / No

If yes, how do you plan to use this funding?

If applicable, note any steps your nonprofit takes to ensure high-quality jobs (e.g., pursuant to [The Good Jobs Initiative Principles](#), any labor-management partnerships, participation in registered apprenticeship programs, etc.) and diversity, equity, inclusion, or accessibility measures.

Additional information about community benefits of interest to DOE can be found [here](#) (though note that separate "community benefits plans" referenced at this link are not required for this application).

Supporting Documentation

Proof of 501(c)(3) status

Documentation may include 990 or letter providing 501(c)(3) status.

Upload

Proof of building ownership

Documentation may include deed or other equivalent.

Upload

Building Assessment

Note that this may be an audit, BETTER report, or equivalent building assessment report.

Upload

Documentation to support cost or energy estimates

Note that this may be from a vendor quote or bids.

Upload

Cost share documentation (i.e., cost share commitment letter)

Please certify that your organization will commit to the cost share requirement.

Upload

Are you willing to allow the DOE to publicly share information from this application?

Yes / No

Prior DOE Funding

Have you previously received funding or support from DOE?

Yes / No

Do you have any pending funding or support from DOE to disclose?

Yes / No

Submission

How did you hear about this opportunity?

- Social media (LinkedIn/X/etc.)
- Newsletter
- Contacted by TechWerx
- TechWerx Website
- Colleague
- Conference
- Other

Did you attend the OSS webinar or a Q&A session?

Yes / No

How did you hear about TechWerx?

- Social media (LinkedIn/X/etc.)
- Newsletter
- Contacted by TechWerx
- TechWerx Website
- Colleague
- Conference
- Other

Certification agreement

Standard certifications that all applicants must agree to before being able to submit the application for the funding opportunity:

Certifications

- DOE reserves the right to require additional or clarifying information regarding the application submissions, the team, and any other matters related to the anticipated funding or to verify the applicant meets the eligibility requirements. Applicants selected for negotiation will be required to agree to standard DOE funding legal terms and conditions. Further, DOE retains the prerogative to decide whether to fund the proposed project entirely, partially, or not at all.
- I certify that the named applicant is a domestic entity and is not owned by, controlled by, or subject to the jurisdiction or direction of a government of a Country of Risk and meets the eligibility requirements for this program. DOE defines Country of Risk to include China, Russia, North Korea and Iran.
- I certify that the information contained in the submission is true and contains no misrepresentations. I understand that any false, fictitious, or fraudulent information, misrepresentations, half-truths, or omissions of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (18 U.S.C. §§ 1001 and 287, and 31 U.S.C. 3729-3733 and 3801-3812). I further understand and agree that the statements and representations made herein are material to DOE's funding decision.
- Persons participating in a Foreign Government-Sponsored Talent Recruitment Program of a Foreign Country of Risk* are prohibited from participating in projects selected for federal funding under this Opportunity. Should an award result from this Opportunity, the recipient must exercise ongoing due diligence to reasonably ensure that no individuals participating on the DOE-funded project are participating in a Foreign Government-Sponsored Talent Recruitment Program of a Foreign Country of Risk. Consequences for violations of this prohibition will be determined according to applicable law, regulations, and policy. Further, the recipient must notify DOE within five (5) business days upon learning that an individual on the project team is or is believed to be participating in a foreign government talent recruitment program of a foreign country of risk. DOE may modify and add requirements related to this prohibition to the extent required by law.
- I certify that the information contained in the submission does not contain confidential, proprietary, or privileged information.

** Foreign Government-Sponsored Talent Recruitment Program is defined as an effort directly or indirectly organized, managed, or funded by a foreign government, or a foreign government instrumentality or entity, to recruit science and technology professionals or students (regardless*

of citizenship or national origin, or whether having a full-time or part-time position). Some foreign government-sponsored talent recruitment programs operate with the intent to import or otherwise acquire from abroad, sometimes through illicit means, proprietary technology or software, unpublished data and methods, and intellectual property to further the military modernization goals and/or economic goals of a foreign government. Many, but not all, programs aim to incentivize the targeted individual to relocate physically to the foreign state for the above purpose. Some programs allow for or encourage continued employment at United States research facilities or receipt of federal research funds while concurrently working at and/or receiving compensation from a foreign institution, and some direct participants not to disclose their participation to U.S. entities. Compensation could take many forms including cash, research funding, complimentary foreign travel, honorific titles, career advancement opportunities, promised future compensation, or other types of remuneration or consideration, including in-kind compensation.